

CHAPTER- FORMATION OF A COMPANY AND CHOICE OF FORMS OF BUSINESS

			Self Evaluation Grades			
Sr.No.	Topic	Sub Topic	Date			
1	Formation of A Company	Introduction				
2	Stages For Formation of a Company	(i) Promotion				
		(ii) Incorporation				
		(iii) Raising of Capital				
		(iv) Commencement of Business				
3	Promotion	(i) Definition				
		(ii) Steps of Promotion				
		-Discovery of an Idea				
		-Detailed Investigation				
		-Assembling of Requirements				
		-Financing the Proposition				
4	Incorporation of a Company	(i) Introduction				
		(ii) Steps for Incorporating a Company				
		-Application of Approval of Name				
		-Submission of Documents				
		(a) A list of Directors				
		(b) A written Consent of Directors				
		(c) Declaration of Shares				
		(d) Notice of Registered Address				
		(e) Memorandum of Association				
		(f) Article of Association				
		(iii) Depositing of the Prescribed Fee				
		(iv) Scrutiny of Documents				
		(v) Certificate of Incorporation				
5	Raising of Capital	(i) Introduction				
6	Commencement of Business	(i) Introduction				
7	Promoter	(i) Meaning				
		(ii) Definition				
		(iii) Functions				
		(iv) Kinds of Promoter				
		-Professional Promoters				
		-Financial Promoters				
		-Occasional Promoters				
		-Managerial Agent as Promoters				
		(v) Position of Promoters				
		(vi) Remuneration of Promoters				
8	Important Documents to be used in Formation of a Company	Memorandum of Association				
		Articles of Association				
		Prospectus				

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Sr.No.	Topic	Sub Topic	Date			
9	Contents of Memorandum of Association	Contents of Memorandum of Association				
		(a) The Name Clause				
		(b) Registered Office Clause				
		(c) Objective Clause				
		(d) Liability Clause				
		(e) Capital Clause				
		(f) Association Clause				
10	Articles of Association	Articles of Association				
		(a) Define				
		(b) Content				
		(c) Alteration				
11	Difference between MOA and AOA	(1) Scope				
		(2) Need				
		(3) Limitations				
		(4) Basis				
		(5) Relationship				
		(6) Objectives				
		(7) Alternation				
		(8) Define				
12	Prospectus	(i) Define				
		(ii) Contents				
		(iii) Statement in Lieu of Prospectus				
13	Factors Influencing Choice of Form of Business Organisation	(i) Easy Formation				
		(ii) Degree of Risk				
		(iii) Degree Of control Desire				
		(iv) Capital Requirements				
		(v) Scale and Scope operations				
		(vi) Flexibility				
		(vii) Duration of Operations				
		(viii) Taxation Liability				
		Conclusion				



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			Self Evaluation Grades			
Sr.No.	Topic	Sub Topic	Date			
14	Factors to be Considered for starting a Business	(i) Size of the Business Unit				
		(ii) Form of Ownership				
		(iii) Government Policy				
		(iv) Market Survey				
		(v) Business Location				
		(vi) Personal Traits				
		(vii) Financial Analysis				
		(viii) Selection of Business Activities				
		Signature of Student				
		Signature of Teacher/Mentor				
Key To Grades			This self evaluation sheet has four date columns. Student shall fill grades to all topics in one date column in a sitting. By the fourth attempt, all grades should be 'A' for getting best marks in exams.			
Write 'A' if you know the concept fully (when you know 100%)						
Write 'B' if you need revision once (when you know between 75%-100%)						
Write 'C' if you know the concept partially (when you know about 50%)						
Write 'D' if you know the concept very little (when you know about 25%)						
Write 'E' if you don't know the concept at all (when you know 0%)						



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