

CHAPTER- INTRODUCTION TO COMPUTERS AND ACCOUNTING INFORMATION SYSTEM

		CTSE	Self Evaluation Grades			
Sr.No.	Topic	Sub-Topic ®	Date			
1	Computer	(i) Meaning (ii) Definition				
2	Features of Computer	(i) Accuracy (ii) Fantastic Speed (iii) Storage Capacity (iv) Automation (v) Versatility (vi) Diligence (vii) Scientific Approach (viii) Logical Decisions (ix) Usage (x) Flexibility				
3	Components of Computer	(i) Input Unit (ii) Memory or Storage Unit (iii) Control Unit (iv) Arithmetic Unit (v) Output Unit				
4	Difference between Hardware and Software	(i) Definition (ii) Type (iii) Examples (iv) Development (v) Replacement (vi) Affected (vii) Failure (viii) Nature				
5	Types of Computers	(i) According to Purpose -Special Purpose Computers -General Purpose Computers (ii) According to Technology -Digital Computers -Analog Computers -Hybrid Computers (iii) According to Storage Capacity -Micro Computers -Mini Computers -Mainframe Computers -Super Computers				
6	Flow Charts	(i) Input/output Box (ii) Rectangular Box (iii) Terminal Box (iv) Diamond Box				
7	Accounting Information System (AIS)	(i) Meaning				
8	Management Information System (MIS)	(i) Meaning				
9	MIS and AIS	(i) Introduction				

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Sr.No.	Topic	Sub-Topic	Date			
10	Data exchange with other information System	(i) Interaction of AIS and Human Resources and Production Department				
		(ii) AIS and Marketing Information System				
		(iii) AIS and Manufacturing Information System				
11	Designing Accounting Reports	(i) Definition of Objectives				
		(ii) Structure of the Report				
		(iii) Data base Queries				
		(iv) Finalising the Report				
12	Role & User of Accounting	(i) Introduction				
13	Limitations of Computers	(i) Computer can't think				
		(ii) Computer can't decide				
		(iii) Computer can't express their ideas				
		(iv) Computer can't implement				
		(v) Heavy Installation Cost				
		(vi) Frequent Changes and updations				
		Signature of Student				
		Signature of Mentor/Teacher				
Key To Grades			This self Evaluation sheet has four date columns. Student shall fill grades to all topics in one date column in a sitting. By the fourth attempts, all grades should be 'A' for getting best marks in exams.			
Write 'A' if you know the concept fully (when you know 100%)						
Write 'B' if you need revision once (when you know between 75%-100%)						
Write 'C' if you know the concept partially (when you know about 50%)						
Write 'D' if you know the concept very little (when you know about 25%)						
Write 'E' if you don't know the concept at all (when you know 0%)						



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